

BLACK HORSE PIKE REGIONAL SCHOOL DISTRICT
580 Erial Road, Blackwood, New Jersey 08012
BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT
Mr. Frank Rizzo, Board Secretary/Business Administrator
ACTION/WORKSHOP MEETING
November 17, 2022
Highland Regional High School – 6:00 pm

Mrs. Jenn Storer called to order the Regular Session at 6:04 pm at Highland Regional High School.

Everyone was invited to join in the flag salute.

The Board agreed to have a moment of silence to honor our troops and first responders.

Mr. Frank Rizzo read the Open Public Meetings Preamble.

The New Jersey Open Public Meetings Law was enacted to ensure the right of the Public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Black Horse Pike Regional Board of Education has cause notice of this meeting to be published by having the date, time, and place thereof posted by the Board Secretary in the following manner:

Posting of the official school bulletin boards located on the schoolhouse door at Triton, Highland, and Timber Creek Regional High Schools on 6/27/22.
Posting on the front door of the Central Office facility on 6/27/22.
Mailing written notice to the Courier Post and the South Jersey Times on 6/27/22.
Filing written notice with the Municipal Clerks of Bellmawr, Gloucester Township and Runnemede on 6/27/22:
Upon being read at the opening of this public meeting, this notice will be incorporated into the minutes of this meeting.

PRESENT – Mr. Robert DiMauro, Sr., Mr. Michael Eckmeyer, Ms. Shana Mosely, Mrs. Patricia Wilson, Mr. Jay McMullin, Mrs. Jenn Storer

ALSO PRESENT - Mr. Dan Long, Dr. Brian Repici, Mrs. Julie Scully, Mr. Frank Rizzo, Mrs. Marcie Geyer, Mrs. Erika Silich, Mrs. Melissa Sheppard, Mr. Ryan Varga, Ms. Kelly McKenzie, Julia Girgenti, Gianna DePaolo-Daddario.

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon, Ava Feinberg

On the motion by Mr. Jay McMullin, seconded by Mrs. Patricia Wilson the Executive Session was called to order at 6:06 pm

HAND VOTE

YES – Mr. Robert DiMauro, Sr., Mr. Michael Eckmeyer, Ms. Shana Mosely, Mrs. Patricia Wilson, Mr. Jay McMullin, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Black Horse Pike Regional School District (hereinafter "BHRPSD", Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the BHRPSD, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the BHRPSD, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential

or excluded from discussion in public

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific

individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or violations of the law; including, but not limited to HIB cases.

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the BHPRSD, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at 7:00 pm and the BHPRSD, Board of Education will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the BHPRSD, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the BHPRSD, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the BHPRSD, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the BHPRSD, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

On the motion of Mr. Jay McMullin, seconded by Mr. Michael Eckmeyer, the Board of Education adjourned from Executive Session at 7:00 pm.

HAND VOTE

YES – Mr. Robert DiMauro, Sr., Mr. Michael Eckmeyer, Mrs. Patricia Wilson, Mr. Jay McMullin, Ms. Shana Mosley, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon

Mrs. Jenn Storer asked for emergency items. There was none.

Mrs. Jenn Storer asked for public comment. There was none.

A. INFORMATION ITEMS

1. Required Monthly Drills

	Date	Time	Evac Time	Type of Drill
Triton	10/19/2022	11:50 am	3 mins. 45 secs.	Fire Drill
	10/28/2022	11:50 am	6 minutes	Shelter in Place
Highland	10/5/2022	8:30 am	4 minutes	Fire Drill
	10/18/2022	12:15 pm	6 minutes	Security Drill
Timber Creek	10/17/2022	9:28 am	5 minutes	Fire Drill
	10/24/2022	11:26 am	11 minutes	Lock Down
Bus Evacuations – nothing to report				

2. Board Attendance

3. Committee Meeting Schedule/Reports

Curriculum/Special Ed/Student Affairs	Nothing to Report
Facilities/Security/Transportation	Nothing to Report
Finance/Technology	Nothing to Report
Negotiations	Nothing to Report
Personnel	Nothing to Report
Policy/Planning	Nothing to Report
Public Relations/Media/Bd Relations	Nothing to Report
Shared Services	Nothing to Report

B. MANDATED MONTHLY ACTION ITEMS

Mr. Frank Rizzo presented Item #7B: 1, 2, 3, 4, 5 for approval.

On the motion of Mrs. Patricia Wilson, seconded by Mr. Jay McMullen, Item #7B: 1, 2, 3, 4, 5: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Mr. Michael Eckmeyer, Mr. Jay McMullin, Ms. Shana Mosley, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon

1. Minutes

Move that the Board of Education act to approve the minutes of the following meetings as submitted by the Board Secretary/Business Administrator and that the Executive Session minutes be released to the public for all items that no longer need to be held confidential:

Minutes of October 27, 2022 Workshop/Action

Minutes of October 27, 2022 Executive Session

2. Budget/Account Transfers

Move to approve the Budget Transfers as shown.

3. Bill List

Move that the bills submitted be paid and the officers' action in making payment therefore is hereby approved.

4. Cash/Wire Transfers

Move that the Board of Education approve the cash/wire transfers as shown.

5. Board Secretary/Business Administrator's Report

Move that the Board of Education approve the report of the Board Secretary/Business Administrator.

Mr. Frank Rizzo presented Item #7B: 6, 7, 8, 9, 10 for approval.
On the motion of Mr. Michael Eckmeyer, seconded by Mr. Jay McMullin, Item #7B: 6, 7, 8, 9, 10: approved.
ROLL CALL VOTE
YES – Mr. Robert DiMauro, Sr., Mr. Michael Eckmeyer, Mr. Jay McMullin, Ms. Shana Mosley,
Mrs. Patricia Wilson, Mrs. Jenn Storer
ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon

6. Reconciliation of Statements Report

Reconciliation of Statements Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2022. The Reconciliation Report and Secretary’s report are in agreement for the month of October 2022. Move that the Board of Education approve the Reconciliation of Statements report.

7. Budget Certification

BOARD’S CERTIFICATION

Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BOARD SECRETARY’S CERTIFICATION

Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2022. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

CHANGE IN ANTICIPATED REVENUE

Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.

8. Cafeteria Fund Analysis

Move that the Board of Education approve the Cafeteria Fund Analysis.

9. Student Activity Account Report

10. Use of Facilities

C. Other Monthly Action Items

Mr. Frank Rizzo presented Item #7C: 1, 2, 3, 4, 5, 6 for approval.
On the motion of Mr. Jay McMullin, seconded by Mr. Robert DiMauro, Sr., Item #7C: 1, 2, 3, 4, 5, 6: approved.
ROLL CALL VOTE
YES – Mr. Robert DiMauro, Sr., Mr. Michael Eckmeyer, Mr. Jay McMullin, Ms. Shana Mosley,
Mrs. Patricia Wilson, Mrs. Jenn Storer
ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon

1. McKinney-Vento/DCP&P-Tuition Placements

Move that the Board of Education approve the tuition placements for the students listed within the attached exhibit, in accordance with the McKinney-Vento Act, as well as the Department of Children and Families, Division of Child Protection and Permanency. (see attached exhibit)

2. Gloucester County Vocational-Technical School District Lease Agreement

Move that the Board of Education approve the 22/23 Swim Practice Agreement with Gloucester County Vocational-Technical School in the amount of \$ 8,838.00.
(see attached exhibit)

3. Resolution to Amend the Black Horse Pike Regional School District Retirement Plan

Move that the Board of Education approve the Resolution to Amend the Black Horse Pike Regional School District 403(b) Retirement Plan (see attached exhibit)

4. Comprehensive Maintenance Plan and the MP-1

Move that the Board of Education approve the Comprehensive Maintenance Plan and the Annual Maintenance Budget Amount Worksheet. (see attached exhibit)

5. School Safety and Security Plan Annual Review Statement of Assurance

Move that the Board of Education approve the School Safety and Security Plan Annual Review Statement of Assurance. (see attached exhibit)

6. Disposal of Tables and Chairs

Move that the Board of Education approve the disposal of tables and chairs from the math classroom located at Triton Regional High School. The tables have been replaced with more modern student desks.

The details are as follows:

15 tables

30 chairs

A. PERSONNEL

Dr. Repici presented Item #8A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17 for approval. On the motion of Mrs. Patricia Wilson, seconded by Mr. Jay McMullin, Item #8A: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17: approved.

ROLL CALL VOTE

YES – Mr. Robert DiMauro, Sr., Mr. Michael Eckmeyer, Mr. Jay McMullin, Ms. Shana Mosley, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon

1. Co-curriculum Appointments

The Superintendent recommends the persons shown on schedule A, highlighted in yellow, be appointed to the listed co-curriculum/athletic coaching positions at the stipends shown for the 2022-2023 school year and are paid for time served in the positions.

Approval is recommended.

2. Resolution for Emergency Hiring Nothing to Report

We are now required to submit each month to the County Education Office a list of persons we have hired that have not yet received final approval of their criminal history check. The Superintendent recommends approval of the resolution shown on schedule B that lists those persons and the positions to which they have been appointed.

3. Appointment: Per Diem Substitute

The persons listed on SCHEDULE C are recommended for employment as per diem substitute staff for the 2022-2023 school year, pending completion of all pre-employment requirements. Certificates held and compensation rates are also shown. Approval is recommended.

4. Approval: Professional Development/School Business Requests

The Superintendent recommends approval of the Professional Development/School Business requests shown on schedule D. Details of these requests and costs to the district are shown on the schedule.

5. Appointment: Perkins Grant Positions

The Superintendent recommends the appointment of the employees on the attached schedule for the Perkins Grant positions for the 2022-2023 school year. Details are shown on schedule I.

6. Approval Retirement Professional Staff

Ms. M. Chambers, a Social Studies teacher at Triton High School has submitted a letter to the Board of Education indicating she will retire July 1, 2023. Ms. Chambers has been an employee of the district for twenty-five years. The Superintendent recommends acceptance of this resignation, for the purpose of retirement, with regret.

7. Approval: Resignation

The Superintendent recommends Board of Education approval of the resignations listed below:

R. Klaus, a Custodian at Triton High School, has submitted a letter of resignation, to be effective October 27, 2022. The Superintendent recommends acceptance of this resignation.

L. Steele, a Business Education teacher at Highland High School, has submitted a letter of resignation, to be effective December 31, 2022. The Superintendent recommends acceptance of this resignation.

8. Employee Termination

#2227, termination of employee for job abandonment as of October 24, 2022.

9. Approval: Rescind Employment

The Superintendent recommends Board of Education approval to rescind the appointment of Julia Esposito, Special Education Aide at Triton Regional High School.

10. Approval: FMLA, Medical and other Leaves of Absence

The Superintendent recommends the Board of Education approve the leaves of absence for the following employees:

#0050, has requested a medical leave of absence effective December 8, 2022, through February 3, 2023, using sick time.

#0589, has requested FMLA effective March 1, 2023, through May 19, 2023 unpaid.

#1205, has requested FMLA effective March 1, 2023, through March 31, 2023 unpaid.

11. Approval: Extra HIB Hours

The Superintendent recommends the Board of Education approve the extra HIB hours for the employees listed on the attached schedule. Details are shown on SCHEDULE J.

12. Appointment: Administrative Professional Development on Equity & Empathy

The Superintendent recommends the Board of Education approve the Equity training sessions and Professional development provided by Dr. Shelly Zion. Details are shown on SCHEDULE K.

13. Approval: Change in Assignment

The Superintendent recommends Board of Education approval of the change in assignment for the individual listed on the schedule for the 2022-2023 school year. Details are shown on SCHEDULE L.

14. Appointment: Support Staff

The Superintendent recommends the appointment of the new hires for the 2022-2023 school year. Details are shown on SCHEDULE M.

15. Appointment: Revised Assistant Athletic Director

The Superintendent recommends the appointment of the employee on the attached schedule as the Assistant Athletic Director at Highland High School for the 2022-2023 school year. Details are shown on schedule N.

16. Approval: Employee Transfers

The Superintendent recommends Board of Education approval of the voluntary transfers for the individuals listed on the schedule for the 2022-2023 school year. Details are shown on SCHEDULE P.

17. Appointment: Professional Staff

The Superintendent recommends the appointment of the new hire for the school year 2022-2023. Details of the assignment and salary are shown on SCHEDULE Q.

There was a break between 7:25 and 7:31

B. ATHLETICS **Nothing to Report**

C. POLICY

Dr. Repici presented Item #8C: 1 for approval. On the motion of Mrs. Patricia Wilson, seconded by Mr. Michael Eckmeyer, Item #8C: 1: approved.

ROLL CALL VOTE

YES - Mr. Robert DiMaulo, Sr., Mr. Michael Eckmeyer, Mr. Jay McMullin, Ms. Shana Mosley, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon

1. Second Reading – Policy

H. MISCELLANEOUS

Dr. Repici presented Item #8H: 1, 2, 3, 4, 5, 6, 7 for approval. On the motion of Mr. Jay McMullin, seconded by Mr. Robert DiMauro, Sr., Item #8H: 1, 2, 3, 4, 5, 6, 7: approved.
ROLL CALL VOTE

YES - Mr. Robert DiMauro, Sr., Mr. Michael Eckmeyer, Mr. Jay McMullin, Ms. Shana Mosley, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon

1. Special Education - Out of District Placements 2022-2023

For the school year 2022-2023, the Child Study Team has placed the classified students listed on SCHEDULE E in special education institutions believed to be the best staffed and equipped to deal with the specific learning disabilities identified for these students. Acknowledgement of the Board of Education for these placements is requested.

2. Harassment Intimidation & Bullying (HIB) Investigations

Be it resolved that the Black Horse Pike Regional School District Board of Education acknowledges that the HIB investigations were presented within the Executive Session portion of the November 17, 2022 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on schedule F.

Be it resolved that the Black Horse Pike Regional School District Board of Education approves the results of the HIB Investigations that were presented and acknowledged within Executive Session portion of the October 27, 2022 Board of Education Meeting by the Superintendent of Schools and the District Anti-Bullying Coordinator. Details are shown on the attached schedule.

3. Approval Triton Chaperones Senior Trip

The Superintendent recommends Board of Education approval for the following Triton Class of 2023 Senior Trip Chaperones. The Senior Trip is scheduled for March 20, 2023, through March 24, 2023.

Administrators: Christina Durante, Dan Rella
Admin Alternates: Thomas Ambrose, Melissa Sheppard
Cara Fry (Class Advisor)
Regina DiGiambattista (Class Advisor)
Darcy Lucia (Jr. Class Advisor)

Carly Piniero
Michelle Cohen
Stephen Visentin
Michael Maitag
Christa Moore (Nurse)
Teacher Alternates: Sam Spaulding, Pat Murphy

4. Approval: Triton and Highland Fundraisers

The Superintendent recommends Board of Education approval of the Triton and Highland Fundraisers on the attached schedule.

5. Approval: Overnight Field Trip

The Superintendent recommends Board of Education approval of the following overnight field trip:

Date of Event:	4/10/23 – 4/14/23
Nature of Event:	Baseball Trip
Location:	Myrtle Beach, SC
Transportation:	Bus
Students:	30 – Highland Students
Chaperone(s):	DJ Gore, Jeremy Smith, Ryan Dougherty
Cost to District:	Funds paid out Baseball Booster Club

6. Approval Highland Chaperones Senior Trip

The Superintendent recommends Board of Education approval for the following Highland Class of 2023 Senior Trip Chaperones. The Senior Trip is scheduled for March 70, 2023, through March 31, 2023.

Administrators: Dan Beaver, Ron Strauss

Admin Alternates: Ryan Varga, Jamil McEnnis

Audrey DiRienzo and Megan Blackman (Class Advisor)

Jamie Minix (JR Class Advisor)

Ed Casey

Jason Corcoran

Colby Winfield

Teacher Alternates: Mike Nealis, Stu Merves, Athena DeAngelis, and Abigail Altman

Jackie Keehn (Nurse)

7. Approval: Timber Creek Fundraisers

The Superintendent recommends Board of Education approval of the Timber Creek Fundraisers on the attached schedule.

Mrs. Jenn Storer asked for public comment.

Mrs. Kimbro thanked Dr. Repici and Mrs. Hubbard. Thanked the district for listening and taking action.

Mr. Michael Eckmeyer and Mrs. Jenn Storer – Have a great Thanksgiving!

INFORMATION ITEMS

Dr. Brian Repici, Superintendent

Nothing to Report

BUSINESS/TECHNOLOGY UPDATE

Mr. Frank Rizzo, Board Secretary/Business Administrator

Nothing to Report

SPECIAL EDUCATION/POLICY UPDATE

Mrs. Erika Silich, Director of Special Services

Nothing to Report

CURRICULUM UPDATE

Mrs. Marcie Geyer, Supervisor of Curriculum & Instruction

Nothing to Report

PERSONNEL UPDATE

Mrs. Julie Scully, Assistant Superintendent

“SSDS 2021-2022 school year”

On the motion of Mr. Jay McMullin, seconded by Mrs. Patricia Wilson, the Board of Education adjourned at 7:44 pm.

HAND VOTE

YES - Mr. Robert DiMaulo, Sr., Mr. Michael Eckmeyer, Mr. Jay McMullin, Ms. Shana Mosley, Mrs. Patricia Wilson, Mrs. Jenn Storer

ABSENT – Mr. Kevin Bucceroni, Dr. Joyce Ellis, Mrs. Kaitlyn Fidgeon

Respectfully submitted,

Frank Rizzo
Board Secretary / Business Administrator

FR/gb